

By: John Lynch, Head of Democratic Services

To: Selection and Member Services Committee – 21 June 2017

Subject: Members' Allowances

Summary: This report sets out for the Committees consideration how Members' Allowances have changed since they were introduced in 2000. It seeks the Committees views on the re-calibration of Members' Allowances Scheme.

1. Introduction

Member Allowances were introduced to Local Authorities in accordance with Section 18 of the Local Government and Housing Act 1989 (as amended by the Local Government Act, 2000). The regulations governing a Local Authorities scheme is set out in "The Local Authorities Members' Allowances (England) Regulations 2003 attached as Appendix 1.

2. Background to Members' Allowances in Kent County Council since 2001

(1) Following the introduction of executive and scrutiny structures and the introduction of a new legislative regime for Members' Allowances the County Council agreed to an increase in the basic allowance for elected Members in July 2001 from £4,000 to £11,000. At the same time the Leaders Allowance was set at £35,000. These increases in allowance were recommended by the then Member Remuneration Panel following the engagement of Rodney Brooke former Chief Executive of Westminster City Council as a consultant. At the time the SRA for the Leader of the Council was the biggest in the country and Kent led the way.

(2) In comparison a few of the County Councils approached have let me know what the basic allowance for an elected Member and the SRA for their Leader of the Council was in 2001. Many of the Council's I have approached do not have this information readily available. Surrey in 2001 was £10,000 basic allowance and £20,000 for the Leader and Suffolk £6,324 basic allowance and the Leader £14,754.

(3) In the early years of the Kent scheme there was a link to staff pay but this was subsequently removed a few years later.

(4) A chronological list of events and decisions around Members' Allowances since 2001 in Kent County Council is set out in Appendix 2 to this report.

3. Basic Allowance

(1) Kent is the largest shire County in England. Kent has a land area of 1,368 square miles and just over 350 miles of coastline. 85% of the land area is classed as 'greenspace'. With a resident population of just over 1,524,700, Kent has the largest population of all of the English counties and over the past 10 years Kent's population has grown faster than the national average, by 10.9% between 2005 and 2015. This is above the average both for the South East (9.1%) and for England (8.3%). Kent's population is forecast to increase by a further 21.6% between 2015 and 2035

(2) The Council's net expenditure for 2016/17 was £1.8 billion of which £1.6 billion was spent on direct services to the public (including an increasing number of commissioned services). Approximately £1.3 billion of this expenditure goes to the provision of education and social care services.

(3) Since the Members' Allowances scheme was introduced the complexity and burden on local government has changed considerably. By way of example

Local Enterprise Partnerships (LEPs)

(5) LEPs were established in 2010, following a white paper by the coalition government which aimed to shift the focus of economic growth activity to a more local level.

(6) LEPs took on many of the functions of the Regional Development Agencies and were instrumental in securing Regional Growth Fund. The South East LEP, of which Kent is a key member, developed three very successful schemes for investing the RFG monies to support economic growth, encourage employment and protect at risk jobs across the county.

Health and Wellbeing Board

(7) The Kent Health and Wellbeing Board was established by the Health and Social Care Act 2012. With effect from 1 April 2013 it became a committee of Kent County Council.

(8) The Kent Health and Wellbeing Board leads and advises on work to improve the health and wellbeing of the people of Kent through joined up commissioning across the NHS, social care, public health and other services.

(9) The Board's statutory functions are to:

- Prepare a Joint Strategic Needs Assessment and a Joint Health and Wellbeing Strategy.
- Encourage integrated working between health and social care commissioners including making arrangements under Section 75 of the National Health Service Act 2006

Local Health and Wellbeing Boards

(10) The local Health and Wellbeing Boards lead and advise on the development of Clinical Commissioning Group (CCG) level integrated commissioning strategies and plan; ensure effective local engagement and monitor local outcomes. They focus on improving the health and wellbeing of people living in their CCG area through joined up commissioning across the NHS, social care district councils public health and other services to secure better health and wellbeing outcomes in their areas and better quality of care for all patients and care users. Across the County there are the following local Health and Wellbeing Boards:

- Ashford CCG Health and Wellbeing Board
- Canterbury & Coastal CCG Health and Wellbeing Board
- Dartford, Gravesham & Swanley CCG Health and Wellbeing Board
- South Kent Coast CCG Health and Wellbeing Board
- Swale CCG Health and Wellbeing Board

- Thanet CCG Health and Wellbeing Board
- West Kent CCG Health and Wellbeing Board

Public Health

(11) The Health and Social Care Act 2012 also placed responsibility for a significant portion of Public Health activity with Local Authorities, leading to the absorbing of existing Public Health organisations into the County Council with effect from April 2013. This fit within the Act's establishment of a new Public Health system consists of four key elements:

- National Commissioning Board
- Public Health England
- Clinical Commissioning Groups
- Upper Tier Local Authorities

This changed the way these organisations interacted and divided up responsibility for delivery of public health.

Sustainability Transformation Partnerships (STP)

(12) The County Council has played a key role in the development of the STP via engagement with partners in Health, with a view to supporting improved integration of health and social care. The Leader has taken a lead role in the Council's involvement with the development programme, ensuring that KCC maintains an effective partnership with the health sector that helps improve outcomes for the people of Kent.

(13) Sustainability Transformation Partnerships are designed to support the NHS's Five Year Forward View. The implications of STPs in terms of health reform and integration of health and social care are significant for Local Authorities.

(14) These examples are just some of the ways in which the complexity of the role of an elected member serving on the County Council has changed since 2001. To perform the task well an elected member has to be able to devote a significant time commitment to the role.

(15) The Basic Allowance is currently at £12,805.

IT Equipment

(16) In addition to the basic allowance the Member Remuneration Panel agreed in 2005 that all Members should be provided with IT equipment rather than an allowance to purchase their own equipment. The ICT offer as agreed by this Committee on 1 March 2017 for the new County Council is for an iPhone 7 and one other piece of equipment. Should a member decide to take up the offer they would be in receipt of equipment valued at £1000 to £1500 over a four year period.

Opportunity to Join the Local Government Pension Scheme

(17) In 2003 elected members were able to join the Local Government Pension Scheme. It was estimated when this opportunity ceased to be available for elected Members in April 2014 that 4,000 councillors had opted into the scheme.

(18) Councillors elected from 1 April 2014 onwards in England were no longer entitled to join the Local Government Pension Scheme and existing councillors were notified that their policy was to be terminated at the end of their current term of office.

(19) In a statement at the time the Local Government Association said the move created a "double standard" as councillors in Scotland, Wales and Northern Ireland will still have access to a pension.

Sir Merrick said councillors sacrificed working hours and family time in order to carry out their role.

"It is perplexing that ministers who have been busy adding to the workload of councillors by transferring functions from central to local government are now arguing that those same councillors should be classed as volunteers," he said.

"Fair remuneration is important so that people from all walks of life can afford to stand for office"

"Otherwise, we risk local government becoming the exclusive preserve of a privileged few who have the luxury of time and money to spare"

"Those who give their time and efforts to take on this level of responsibility should be no less entitled to a pension than an MP."

But Mr Lewis on behalf of the Government insisted the changes were necessary to provide a fair deal for public service workers and taxpayers.

He said: "The reforms ensure that local government pensions are fair, affordable and sustainable in the long term, particularly in the light of changing demographics, and are justifiable to taxpayers who foot the bill for employer contributions."

(19) Over the past two terms of the County Council there have been a number of the younger members who felt unable to commit any more time to the County Council should they wish to be re-elected because they had expressed a view that the allowances remained unattractive.

4. Special Responsibility Allowances (SRAs)

(1) When the Members' Allowance Scheme was agreed in 2001 the rate for the Leader of the Councils Special Responsibility Allowance (SRA) was set by the original Member Remuneration Panel using a formula linked to MP's pay of which 70% of a Backbench MP's pay was identified as an appropriate level for the Leader of the Councils SRA less 30% for public voluntary service.

(2) Based on the Leader of the County Councils (SRA) all other SRAs were set a percentage of that role which is at 100%.

(3) Set out below is a table of the increases in an MP's basic salary since 1996

Members of Parliament (MP) Salaries

Increase date	Basic salary
Jan 1996	£34,085
Jul 1996	£43,000
Apr 1997	£43,860
Apr 1998	£45,066
Apr 1999	£47,008
Apr 2000	£48,371
Apr 2001	£49,822
Jun 2001	£51,822
Apr 2002	£55,118
Apr 2003	£56,358
Apr 2004	£57,485
Apr 2005	£59,095
Apr 2006	£59,686
Nov 2006	£60,277

Increase date	Basic salary
Apr 2007	£61,181
Nov 2007	£61,820
Apr 2009	£64,766
Apr 2010	£65,738
Apr 2013	£66,300
Apr 2014	£67,060
Jul 2015	£74,000

(4) The basic annual salary for an MP from 1 April 2016 is £74,962. MPs also receive expenses to cover the costs of running an office, employing staff, having somewhere to live in London and in their constituency, and travelling between Parliament and their constituency.

(5) If the formula and benchmarking the Leader of the Councils SRA had continued to be against a backbench MP's salary then the Leader's current SRA would be £52,473.

5. Change in the role of the Leader of the Council

(1) The role of the Leader has changed enormously since the current Leader of the Council was elected in October 2005 (see Section 3 above and Section 8 below)

(2) One of the most significant changes which has taken place on the organisation structure and working of the Council in recent years was the decision in December 2011 by the County Council to delete the post of Managing Director. The County Council accepted that the leadership model for local government must adapt to the new reality and emerging issues.

(3) Greater emphasis was placed on the elected Leader as the driver of transformational change rather than drawing distinction between officer and member roles. The County Council has over a number of years been transforming itself into a new model as a Strategic Commissioning Authority which will increasingly see services commissioned from the private, voluntary, community and social enterprise sectors rather than direct.

(4) This greater emphasis on the role of the elected Leader of the Council over the last 6 years is reflected in the role description for the Leader of the Council set out in the County Council constitution (see Appendix 3)

6. Korn Ferry Hay Group report

(1) Following a discussion with the independent Member Remuneration Panel and the Corporate Director Engagement, Organisation and Development the Korn Ferry Hay Group were engaged to conduct interviews with a broad range of elected Members including the Leaders of all the political groups, Members in receipt of a SRA and non-executive Members from the former County Council.

(2) The draft report provides for the County Council the opportunity to look again at the Member Role descriptions. In terms of the job size for the SRAs in the former County Councils Members' Allowance Scheme the report equates the member role with no special responsibility to that of teacher and the Leader of the Council to a Minister of State.

(3) A Minister of State attracts an additional payment of £33,350 in addition to the MP pay of £74,962 and the main pay range for a teacher is £22,467 to £33,163

7. Benchmarking Information

(1) Attached as Appendices 4 and 5 is a series of pieces of research which looks at a number of local authorities at various tiers and the allowances paid both in a basic allowance and a number of the Special Responsibility Allowances.

(2) It is very difficult to compare like with like because local authorities differ in terms of the size of the population they support, the services they provide their political makeup and the governance arrangements they have in place. However, the Committees attention is specifically drawn to the allowances agreed by Essex County Council in January 2016 and some of the London Boroughs.

(3) Clearly in 2001 when the Leaders Allowance in Kent was set at £35,000 this would have been one of the top allowances for a Leader in the country. Attached as Appendix 7 is a table where the Leaders Allowance as far back as we have been able to research is included if available which indicates the growth in the allowance for a number of these authorities

8. Police and Crime Commissioner (PCCs)

(1) To assist the Committees discussion I have looked at the role of the elected Police and Crime Commissioner and the core functions a PCC is responsible for vis a vis for example the role of the Leader of the Council.

(2) The core functions of a PCCs are:

- Appointing the Chief Constable, and holding him or her to account for the running of the force;
- If necessary, suspending the Chief Constable or calling on him or her to retire or resign;
- Setting out a five-year Police and Crime Plan (in consultation with the Chief Constable) determining local policing priorities; and
- Setting the annual local precept and annual force budget. 4

(3) If you compare the role of the PCCs with the Leader of the Council (see appendix 3) then the Committee may wish to consider whether the allowance for the Leader of the Council and some of the other Cabinet Member posts is appropriate.

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(4) The statutory salary for the Kent Police and Crime Commissioner is £85,000. The current Kent PCCs decided not to take £10,000 of this salary to allocate to charity using the Payroll Giving scheme. By using the approved charity scheme Payroll Giving.

(5) The Leader of the Councils current SRA is £42,109.

9. Public Sector Pay Awards

(1) Set out below are the cost of living increases since 2001.

2001	3.00 %
2002	3.00 %
2003	3.75 %
2004	2.50 %
2005	3.00 %
2006	2.83 %
2007	2.00 %
2008	2.50 %
2009	1.00 %
2010	0.00 %
2011	0.00 %
2012	1.00 %
2013	1.00 %
2014	1.00 %
2015	1.00 %
2016	1.00 %

(2) As indicated earlier in this report when the Allowances were increased in 2001 in the first few years the allowances paid to elected Members were tied to staff pay. So in 2001 the basic allowance increased from £11,000 to £11,110 and the SRA for the Leader of the Council from £35,000 to £35,350.

(3) Set out in the table below is the compound increase in the elected Members basic allowance and Leaders Allowance if the cost of living increase had continued to be applied to the allowances.

Compound increase since 2001 – cost of living increase only

Year	Cost of living increase	Member allowance	Leader's allowance
2001	n/a	£11,110	£35,350
2002	3%	£11,443	£36,411
2003	3.75%	£11,872	£37,776
2004	2.5%	£12,169	£38,720
2005	3%	£12,534	£39,882
2006	2.83%	£12,889	£41,011
2007	2%	£13,147	£41,831

Year	Cost of living increase	Member allowance	Leader's allowance
2008	2.5%	£13,476	£42,877
2009	1%	£13,611	£43,306
2010	0%	£13,611	£43,306
2011	0%	£13,611	£43,306
2012	1%	£13,747	£43,739
2013	1%	£13,884	£44,176
2014	1%	£14,023	£44,618
2015	1%	£14,163	£45,064
2016	1%	£14,305	£45,515

(4) In the following table is the compound increase since 2009 which was when the County Council took a voluntary reduction in the basic allowance reducing it from £13,000 to £12,805.

Compound increase since 2009

Year	Increase based on 80% of "achieving" rating (four fifths)	Basic Allowance with 80% added	Increase based on 100% of "achieving"	Basic Allowance with 100% added
2009	n/a	£12,805	n/a	£12,805
2010	0% (cost of living)	£12,805	0%	£12,805
2011	1.02%	£12,936	1.3%	£12,971
2012	1.92%	£13,182	2.4%	£13,283
2013	1.92%	£13,432	2.4%	£13,602
2014	1.6%	£13,647	2%	£13,874
2015	1.6%	£13,865	2%	£14,151
2016	1.2%	£14,032	1.5%	£14,363
2017	1.4%	£14,228	1.8%	£14,622

Compound increase since 2014

Year	Increase based on 80% of "achieving" rating (four fifths)	Basic Allowance with 80% added	Increase based on 100% of "achieving"	Basic Allowance with 100% added
2014	1.6%	£13,010	2%	£13,061
2015	1.6%	£13,218	2%	£13,322

Year	Increase based on 80% of "achieving" rating (four fifths)	Basic Allowance with 80% added	Increase based on 100% of "achieving"	Basic Allowance with 100% added
2016	1.2%	£13,377	1.5%	£13,522
2017	1.4%	£13,564	1.8%	£13,765

Year	"Achieving" increase	Total pay pot in budget	Annual CPI
April			
2017	1.8%	2.3%	2.3%
2016	1.5%	2.0%	0.7%
2015	2.0%	2.5%	0
2014	2.0%	2.5%	1.5%
Year	"Achieving" increase	Cost of Living increase	Annual CPI
2013	1.4%	1%	2.6%
2012	1.4%	1%	2.8%
2011	1.7-0.85% Dependant on grade	0	4.5%
Year	Appraisal increase	Cost of Living increase	Annual CPI
2010 (New Pay scales)	Incremental value	0	3.3%
2009 (Increments)	Incremental value	1%	2.2%

(5) The Committee might also find it useful to consider a comparison of different of pay for different public sector professions.

(6) It should be noted that many (if not all) public sector pay schemes are based on pay scales with the assumption that entrants start at the bottom and as they become more proficient in their roles they progress to the top of the scale. Progression for a nurse or a police constable (and Kent scheme) would normally take around 8 years based on acceptable progress (i.e. not achieving above or outstanding), progression for a classroom teacher 6 years and police sergeant 5 years (on the assumption they already have some of the skills). The table below shows the increase in basic pay over the 8 year period and total pay after progression.

	Basic Increase	Total Pay Increase including Progression
Social Worker (KCC scale 9)	6.2%	21.4%
Nurse (NHS band 5)	6.8%	38.8%
Police Constable	9.5%	54.0%
Police Sergeant	9.5%	19.0%
Classroom Teacher	8.9%	60.8%

(7) Since 2001 Nurses basic pay has increased by 45% (excluding progression). A typical KCC salary has increased by 34% (once again excluding progression).

(8) The current NHS pay structure was introduced in 2003 and merged the grades for nurses trained on different schemes into a single grade. The current Kent scheme grades were introduced in 2010 which for the first time had no overlaps between top of one grade and bottom of the next (this following changes made in 2006 which significantly reduced the number of lower grades, made all grades shorter and reduced the overlaps).

10. Summary of the Independent Member Remuneration Panel views

The independent Member Remuneration Panel who are finalising their report will be recommending subject to the available budget the following recommendations to the County Council on 13 July for the Councils consideration:

- (a) To restore the Basic Member Allowance from £12,805 to £13,000 (1.50%) for the period 9th May 2017 to the election in May 2021
- (b) To index link the Basic Member Allowance and Special Responsibility Allowance (SRA) to the Staff Total Contribution Pay Process (TCP), 'achieving level' for the period 2017 – 2021.
- (c) To create an additional SRA for the Cabinet Lead for Trading Services at the equivalent of Cabinet Member.
- (d) To index link the Carer's Allowance to the Staff TCP for the period 2017 – 2021.
- (e) No other recommendations to the allowances.

11. Recommendation

The views of the Committee on the re-calibration of the Members' Allowances Scheme is sought which can then be made available to the independent Member Remuneration Panel.

Appendix 1

Local Authorities (Members' Allowances) (England) Regulations 2003

Made: 7th April 2003

Laid before Parliament: 7th April 2003

Coming into force: 1st May 2003

The First Secretary of State in exercise of the powers conferred on him by sections 18 and 190(1) of the Local Government and Housing Act 1989([1](#)) and sections 100 and 105(2), (3) and (4) of the Local Government Act 2000([2](#)), and of all other powers enabling him in that behalf, and having carried out such consultation as is required

by section 100(5) of the Local Government Act 2000, hereby makes the following Regulations—

PART 1 - GENERAL

Citation, commencement and application

1. (1) These Regulations may be cited as the Local Authorities (Members' Allowances) (England) Regulations 2003 and shall come into force on 1st May 2003.
- (2) These Regulations apply in England only⁽³⁾.

Interpretation

2. In these Regulations—

“the Association of London Government” means the body known by that name and established on 1st April 2000 as a joint committee by the London borough councils and the Corporation of the City of London;

“basic allowance” has the same meaning as in regulation 4 of these Regulations;

“co-optees' allowance” has the same meaning as in regulation 9 of these Regulations;

“dependants' carers' allowance” has the same meaning as in regulation 7 of these Regulations;

“independent remuneration panel” means a panel or joint panel established under regulation 20 of these Regulations;

“local government elector” means a person entitled to vote as an elector at a local government election in accordance with section 2 of the Representation of the People Act 1983⁽⁴⁾;

“parish basic allowance” has the same meaning as in regulation 25 of these Regulations;

“parish remuneration panel” means a panel or joint panel established under regulation 27 of these Regulations;

“parish travelling and subsistence allowance” has the same meaning as in regulation 26 of these Regulations;

“political group” means a group constituted in accordance with regulation 8 of the Local Government (Committees and Political Groups) Regulations 1990⁽⁵⁾;

“proper officer” shall be construed in accordance with section 270(3) of the Local Government Act 1972⁽⁶⁾;

“recommendation” means a recommendation made by a panel in accordance with regulations 21 and 28;

“the scheme” means the scheme for the payment of allowances made in accordance with Parts 2 and 3 of these Regulations;

“special responsibility allowance” has the same meaning as in regulation 5 of these Regulations;

“travelling and subsistence allowance” has the same meaning as in regulation 8 of these Regulations;

“unitary county council” means a county council for an area for which there is no district council; and

“year” means—

(a) the period beginning on the date of the coming into force of these Regulations and ending on 31st March 2004; and

(b) any period of 12 months ending on 31st March in any year after 2004.

Application of these Regulations

3. (1) Any reference in this Part and Parts 2 and 3 of these Regulations to an authority shall, unless otherwise specified be construed as a reference to a body of one of the following descriptions—
- (a) a district council;
 - (b) a county council;
 - (c) a London borough council;
 - (d) the Council of the Isles of Scilly;
 - (e) a fire authority constituted by a combination scheme under the Fire Services Act 1947(7);
 - (f) a joint authority established by Part IV of the Local Government Act 1985(8);
 - (g) the London Fire and Emergency Planning Authority(9);
 - (h) the Broads Authority(10);
 - (i) a National Park authority(11); and
 - (j) a conservation board of an area of outstanding natural beauty(12);
- (2) For the purposes of section 18 of the Local Government and Housing Act 1989
- (a) the bodies referred to at sub-paragraphs (h) and (j) of paragraph (1) are hereby designated as relevant authorities(13); and
 - (b) any member of an authority listed in paragraph (1) shall be treated as if he were a councillor(14).

PART 2 - ALLOWANCES

Basic allowance

4. (1) An authority shall
- (a) make a scheme in accordance with these Regulations which shall provide for the payment of an allowance in respect of each year to each member of an authority, and the amount of such an

- allowance shall be the same for each such member (“basic allowance”); and
- (b) pay basic allowance and any other allowance permitted by these Regulations only in accordance with such a scheme.
- (2) In relation to basic allowance, the scheme shall—
- (a) specify the amount of entitlement by way of basic allowance in respect of any year to which it relates; and
 - (b) provide that where the term of office of a member begins or ends otherwise than at the beginning or end of a year, his entitlement shall be to payment of such part of the basic allowance as bears to the whole the same proportion as the number of days during which his term of office as member subsists bears to the number of days in that year.
- (3) The scheme may specify that where a member is suspended or partially suspended(15) from his responsibilities or duties as a member of an authority in accordance with Part III of the Local Government Act 2000 or regulations made under that Part, the part of basic allowance payable to him in respect of the period for which he is suspended or partially suspended may be withheld by the authority.

Special responsibility allowance

5. (1) A scheme made under this Part may provide, in accordance with paragraph (2), for
- the payment for each year for which that scheme relates of an allowance (“special responsibility allowance”) to such members of the authority as have such special responsibilities in relation to the authority as are specified in the scheme and are within one or more of the following categories
- (a) acting as leader or deputy leader of a political group within the authority;
 - (b) acting as a member of an executive where the authority are operating executive arrangements within the meaning of Part II of the Local Government Act 2000;
 - (c) presiding at meetings of a committee or sub-committee of the authority, or a joint committee of the authority and one or more other authorities, or a sub-committee of such a joint committee;
 - (d) representing the authority at meetings of, or arranged by, any other body;
 - (e) acting as a member of a committee or sub-committee of the authority which meets with exceptional frequency or for exceptionally long periods;
 - (f) acting as the spokesman of a political group on a committee or sub-committee of the authority;
 - (g) acting as a member of an adoption panel within the meaning of the Adoption Agencies Regulations 1983(16);
 - (h) acting as a member of any committee or sub-committee that deals with any function arising under any enactment authorising the authority to license or control the carrying on of any activity;
 - (i) carrying out such other activities in relation to the discharge of the authority’s functions as require of the member an amount of time and effort equal to or greater than would be required of him

by any one of the activities mentioned in sub-paragraphs (a) to (h) (whether or not that activity is specified in the scheme).

(2) Any scheme making such provision as is mentioned in paragraph (1) shall—

- (a) specify the amount of each special responsibility allowance, which need not be the same;
- (b) provide that, where—
 - (i) members of an authority are divided into at least two political groups; and
 - (ii) a majority of members of the authority belong to the same political group (“the controlling group”),

a special responsibility allowance shall be paid to at least one person who is not a member of the control of such part of the special responsibility allowance as bears to the whole the same proportion as the number of days during which he has such special responsibilities bears to the number of days in that year.

- (3) The scheme may specify that where a member is suspended or partially suspended from his responsibilities or duties as a member of an authority in accordance with Part III of the Local Government Act 2000 or regulations made under that Part, the part of special responsibility allowance payable to him in respect of the responsibility or duties from which he is suspended or partially suspended may be withheld by the authority.

Special responsibility allowance for members of the Association of London Government

6. (1) For the purposes of regulation 5—

- (a) references to an authority shall include the Association of London Government([17](#)), which is hereby designated for the purposes of section 18 of the Local Government and Housing Act 1989;
- (b) references to members shall, in relation to that body, be references to its members who are also members of London borough councils; and
- (c) references in regulation 5 to a scheme made under this Part shall, in relation to the Association of London Government, be construed as references to a scheme established by the Association of London Government for the payment of special responsibility allowance only, in accordance with regulation 5 and the Association of London Government is hereby authorised to make such a scheme in accordance with these Regulations.

(2) Where the Association of London Government pays special responsibility allowance to such members

- (a) Part 3 of these Regulations shall apply to that body in respect of its payments of special responsibility allowance as it applies to an authority; and

- (b) Part 4 of these Regulations shall apply to that body as it applies to an authority as regards an independent remuneration panel established by regulation 20(1)(c).

Dependants' carers' allowance

- 7. (1) A scheme may provide for the payment to members of an authority of an allowance (“dependants' carers' allowance”) in respect of such expenses of arranging for the care of their children or dependants as are necessarily incurred in
 - (a) the attendance at a meeting of the authority or of any committee or sub-committee of the authority, or of any other body to which the authority makes appointments or nominations, or of any committee or sub-committee of such a body;
 - (b) the attendance at any other meeting, the holding of which is authorised by the authority, or a committee or sub-committee of the authority, or a joint committee of the authority and at least one other local authority within the meaning of section 270(1) of the Local Government Act 1972, or a sub-committee of such a joint committee, provided that—
 - (i) where the authority is divided into two or more political groups it is a meeting to which members of at least two such groups have been invited; or
 - (ii) if the authority is not so divided, it is a meeting to which at least two members of the authority have been invited;
 - (c) the attendance at a meeting of any association of authorities of which the authority is a member;
 - (d) the attendance at a meeting of the executive or a meeting of any of its committees, where the authority is operating executive arrangements;
 - (e) the performance of any duty in pursuance of any standing order made under section 135 of the Local Government Act 1972 requiring a member or members to be present while tender documents are opened;
 - (f) the performance of any duty in connection with the discharge of any function of the authority conferred by or under any enactment and empowering or requiring the authority to inspect or authorise the inspection of premises;
 - (g) the performance of any duty in connection with arrangements made by the authority for the attendance of pupils at any school approved for the purposes of section 342 of the Education Act 1996 (approval of non-maintained special schools)([18](#)); and
 - (h) the carrying out of any other duty approved by the authority, or any duty of a class so approved, for the purpose of, or in connection with, the discharge of the functions of the authority or any of its committees or sub-committees.
- (2) For the purposes of this regulation, “authority” means an authority of any description specified in sub-paragraphs (a) to (c) of regulation 3(1).

Travelling and subsistence allowance

8. (1) A scheme may provide for the payment to members of an authority of an allowance in respect of travelling and subsistence (“travelling and subsistence allowance”), including an allowance in respect of travel by bicycle or by any other non-motorised form of transport, undertaken in connection with or relating to such duties as are specified in the scheme and are within one or more of the following categories—
- (a) the attendance at a meeting of the authority or of any committee or sub-committee of the authority, or of any other body to which the authority makes appointments or nominations, or of any committee or sub-committee of such a body;
 - (b) the attendance at any other meeting, the holding of which is authorised by the authority, or a committee or sub-committee of the authority, or a joint committee of the authority and one or more local authority within the meaning of section 270(1) of the Local Government Act 1972, or a sub-committee of such a joint committee provided that—
 - (i) where the authority is divided into two or more political groups it is a meeting to which members of at least two such groups have been invited, or
 - (ii) if the authority is not so divided, it is a meeting to which at least two members of the authority have been invited;
 - (c) the attendance at a meeting of any association of authorities of which the authority is a member;
 - (d) the attendance at a meeting of the executive or a meeting of any of its committees, where the authority is operating executive arrangements;
 - (e) the performance of any duty in pursuance of any standing order made under section 135 of the Local Government Act 1972 requiring a member or members to be present while tender documents are opened;
 - (f) the performance of any duty in connection with the discharge of any function of the authority conferred by or under any enactment and empowering or requiring the authority to inspect or authorise the inspection of premises;
 - (g) the performance of any duty in connection with arrangements made by the authority for the attendance of pupils at any school approved for the purposes of section 342 (approval of non-maintained special schools) of the Education Act 1996, and
 - (h) the carrying out of any other duty approved by the authority, or any duty of a class so approved, for the purpose of, or in connection with, the discharge of the functions of the authority or of any of its committees or sub-committees.
- (2) A scheme may specify that where a member is suspended or partially suspended from his responsibilities or duties as a member of an authority in accordance with Part III of the Local Government Act 2000 or regulations made under that Part, any travelling and subsistence allowance payable to him in respect of the responsibilities or duties from which he is suspended or partially suspended may be withheld by the authority.
- (3) For the purposes of this regulation—

- (a) a member of a committee or sub-committee of an authority is to be treated as a member of an authority; and
- (b) an authority includes, in addition to those bodies referred to in regulation 3(1), the following bodies
 - (i) an authority established under section 10 of the Local Government Act 1985 (waste disposal authorities)([19](#)); and
 - (ii) a joint board upon which a body referred to in regulation 3(1)(a) to (h) is represented.

Co-optees' allowance

9. (1) The scheme may provide for the payment of an allowance for each year to a member in respect of attendance at conferences and meetings (“co-optees' allowance”).
- (2) In relation to co-optees' allowance, the scheme shall—
- (a) specify the amount of entitlement by way of co-optees' allowance in respect of any year to which it relates; and
 - (b) provide that where the appointment of a member begins or ends otherwise than at the beginning or end of a year, his entitlement shall be to payment of such part of the co-optees' allowance as bears to the whole the same proportion as the number of days during which his term of office as member subsists bears to the number of days in that year.
- (3) The scheme may specify that where a member is suspended or partially suspended from his responsibilities or duties as a member of an authority in accordance with Part III of the Local Government Act 2000 or regulations made under that Part, any co-optees' allowance payable to him in respect of the responsibilities or duties from which he is suspended or partially suspended may be withheld by the authority.
- (4) The amount of co-optees' allowance payable to any member who presides at a meeting of an overview and scrutiny committee, where that committee's functions under section 21 of the Local Government Act 2000 relate wholly or partly to any education functions which are the responsibility of the authority's executive, shall not be less than the minimum amount of any special responsibility allowance payable under that authority's scheme to a person who presides at meetings of any other other authority's committees or sub-committees.
- (5) For the purposes of paragraphs (1) to (4) of this Regulation, “member” means a person who is not a member of the authority but who is a member of a committee or sub-committee of an authority.

PART 3 - SCHEMES

Requirements for schemes

10. (1) Before the beginning of each year, an authority shall make the scheme required by regulation 4(1)(a) for the payment of basic allowance for that year.
- (2) The scheme shall also make provision for the following allowances if an authority intends to make such payments in respect of the year—
 - (a) special responsibility allowance;
 - (b) dependants' carers' allowance;
 - (c) travelling and subsistence allowance; and
 - (d) co-optees' allowance.
- (3) Subject to regulation 12 the scheme may be amended at any time but may only be revoked with effect from the beginning of a year.
- (4) A scheme may make provision for an annual adjustment of allowances by reference to such index as may be specified by the authority and where the only change made to a scheme in any year is that effected by such annual adjustment in accordance with such index the scheme shall be deemed not to have been amended.
- (5) Where an authority has regard to an index for the purpose of annual adjustment of allowances it must not rely on that index for longer than a period of four years before seeking a further recommendation from the independent remuneration panel established in respect of that authority on the application of an index to its scheme.
- (6) Where an amendment is to be made which affects an allowance payable for the year in which the amendment is made, the scheme may provide for the entitlement to such allowance as amended to apply with effect from the beginning of the year in which the amendment is made.
- (7) A scheme may provide that where payment of any allowance has already been made in respect of any period during which the member concerned is
 - (a) suspended or partially suspended from his responsibilities or duties as a member of the authority in accordance with Part III of the Local Government Act 2000 or regulations made under that Part;
 - (b) ceases to be a member of the authority; or
 - (c) is in any other way not entitled to receive the allowance in respect of that period,the authority may require that such part of the allowance as relates to any such period be repaid to the authority.
- (8) Where the scheme is revoked in accordance with this regulation or regulation 12, an authority shall before the revocation takes effect make a further scheme for the period beginning with the date on which the revocation takes effect and ending at the end of the year in question.
- (9) A scheme must make provision to ensure that where a member of an authority is also a member of another authority, that member may not receive allowances from more than one authority in respect of the same duties.

Pensions

11. (1) A scheme made by a district council, county council or a London borough council shall set out—
 - (a) which members of the authority are to be entitled to pensions in accordance with a scheme made under section 7 of the Superannuation Act 1972(20); and
 - (b) whether the basic allowance or the special responsibility allowance, or both, may be treated as amounts in respect of which such pensions are payable in accordance with a scheme made under section 7 of the Superannuation Act 1972.
- (2) In making such provision an authority may only include someone who has first been recommended by the independent remuneration panel established in respect of that authority for such entitlement under regulation 21.

Transitional provisions for revocation of allowance schemes

12. Where an independent remuneration panel has produced a report in accordance with regulation 21, a district, county or London borough council may, notwithstanding regulation 10(3), revoke an allowance scheme at any time once that council has begun to operate—
 - (a) executive arrangements, where they are being operated in place of existing alternative arrangements;
 - (b) alternative arrangements, where they are being operated in place of existing executive arrangements; or
 - (c) different executive arrangements which involve an executive which takes a different form.

Elections to forgo allowances

13. The scheme shall provide that a person may, by notice in writing given to the proper officer of the authority, elect to forgo his entitlement or any part of his entitlement to allowances.

Claims and payments

14. (1) The scheme shall specify a time limit from the date on which an entitlement to each of the following allowances arises during which a claim for such allowances must be made by the person to whom they are payable—
 - (a) dependants' carers' allowance;
 - (b) travelling and subsistence allowance; and
 - (c) co-optees' allowance.
- (2) Nothing in paragraph (1) shall prevent an authority from making a payment where the allowance is not claimed within the period specified in the scheme.
- (3) The scheme may provide for payments of allowances to be made at such times as may be specified in it, and different times may be specified for different allowances.

Records of allowances

15. (1) An authority shall keep a record of the payments made by it in accordance with a scheme.
- (2) Such a record shall—
- (a) specify the name of the recipient of the payment and the amount and nature of each payment;
 - (b) be available, at all reasonable times, for inspection and at no charge—
 - (i) where it is kept by an authority specified in regulation 3(1)(a) to 3(1)(d), by any local government elector for the area of that authority; and
 - (ii) where it is kept by any other authority, by any local government elector of any authority specified in regulation 3(1)(a) to 3(1)(d) in whose area that other authority exercises functions; and
 - (c) be supplied in copy to any person who requests such a copy and who pays to the authority such reasonable fee as it may determine.
- (3) As soon as reasonably practicable after the end of a year to which the scheme relates, an authority shall make arrangements for the publication within the authority's area of the total sum paid by it in the year under the scheme to each recipient in respect of each of the following—
- (a) basic allowance;
 - (b) special responsibility allowance;
 - (c) dependants' carers' allowance;
 - (d) travelling and subsistence allowance; and
 - (e) co-optees' allowance.

Publicity

16. (1) An authority shall, as soon as reasonably practicable after the making or amendment of a scheme, make arrangements for its publication by—
- (a) ensuring that copies of the scheme are available for inspection by members of the public at the principal office of the authority, at all reasonable hours; and
 - (b) publishing in one or more newspapers circulating in its area, a notice which—
 - (i) states that the authority has made or amended a scheme and specifies the period of time for which the scheme has effect;
 - (ii) describes the main features of the scheme and specifies the amounts payable in respect of each allowance mentioned in the scheme;
 - (iii) describes any responsibilities or duties specified in the scheme in accordance with regulations 5(1) and 8(1) in relation to special responsibility allowance and travelling and subsistence allowance;

- (iv) confirms that in making or amending the scheme, the authority complied with any duty arising under regulation 19 to have regard to the recommendations of an independent remuneration panel;
 - (iv) describes the main features of that panel's recommendations and specifies the recommended amounts of each allowance mentioned in its report for that authority;
 - (v) states that copies of the scheme and copies of a record kept in accordance with regulation 15(1) and (2) are available at the principal office of the authority for inspection by members of the public at such times as may be specified by the authority in the notice; and
 - (vii) specifies the address of the principal office of the authority at which such copies are made available.
- (2) An authority shall ensure that a notice in the form required under subparagraph (b) is published in one or more newspapers circulating in its area as soon as possible after the expiration of twelve months after the previous publication of such a notice, irrespective of whether the scheme has been amended during that twelve month period.
- (3) An authority shall supply a copy of the scheme to any person who requests a copy and who pays to the authority such reasonable fee as the authority may determine.

Transitional provisions

17. (1) Notwithstanding regulation 33, any scheme made by an authority in accordance with the Local Authorities (Members' Allowances) regulations 1991(21) as amended shall continue in force up to and including 29th September 2003 or until a new scheme in accordance with these Regulations is made by the authority, if sooner.
- (2) An authority shall make a scheme in accordance with these Regulations on or prior to 30th September 2003.
- (3) Where an authority first makes a scheme in accordance with these Regulations it shall revoke any previous scheme for the payment of allowances and ensure that the scheme made in accordance with these Regulations takes effect on the date that the revocation of the previous scheme takes effect.
- (4) Subject to paragraph (5), any scheme made by an authority in accordance with these Regulations between the coming into force of these Regulations and 30th September 2003 may make provision for any allowance payable in accordance with such a scheme to be payable as if the scheme had been in force with effect from 1st May 2003.
- (5) Any provision made in accordance with paragraph (4) shall not permit a member to receive a greater amount in total under the provisions of that scheme and any previous scheme, in respect of any duty carried out between the coming into force of these Regulations and the making

of a scheme in accordance with these Regulations, than he would have received had the scheme been in effect from the 1st May 2003.

PART 4 - INDEPENDENT REMUNERATION PANELS

Application of this Part

18. Any reference in this Part to an authority, unless otherwise specified, shall be construed as a reference to a body of one of the following descriptions—
- (a) a district council;
 - (b) a county council; and
 - (c) a London borough council.

Duty to have regard to recommendations

19. (1) Before an authority referred to in regulation 3(1)(a), (b), or (c) makes or amends a scheme, the authority shall have regard to the recommendations made in relation to it by an independent remuneration panel.
- (2) Before an authority referred to in regulation 3(1)(e), (f), (g), (h), (i) or (j) makes or amends a scheme that authority shall have regard to the recommendations made by any independent remuneration panels in relation to any authority of a description referred to in regulations 3(1)(a), (b) or (c) by which any of its members are nominated.

Independent remuneration panels

20. (1) An independent remuneration panel shall be established in respect of each authority by one of the following means—
- (a) by an authority in which case that panel shall exercise the functions specified in regulation 21 in respect of that authority;
 - (b) jointly by any authorities in which case that panel shall exercise the functions specified in regulation 21 in respect of the authorities which established it; or
 - (c) by the Association of London Government in which case that panel shall exercise the functions specified in regulation 21 in respect of any London borough councils, but there shall not be more than one panel which makes recommendations in respect of an authority.
- (2) An independent remuneration panel shall consist of at least three members none of whom—
- (a) is also a member of an authority in respect of which it makes recommendations or is a member of a committee or sub-committee of such an authority; or
 - (b) is disqualified⁽²²⁾ from being or becoming a member of an authority.
- (3) An authority may pay the expenses incurred by an independent remuneration panel established under paragraph (1)(a) or (1)(b) in carrying out its functions and may pay the members of the panel such allowances or expenses as the authority or authorities for which it makes recommendations may determine.

- (4) The Association of London Government may pay the expenses incurred by an independent remuneration panel established under paragraph (1)(c) in carrying out its functions and may pay the members of the panel such allowances or expenses as it may determine.

Recommendations of panels

21. (1) An independent remuneration panel shall produce a report in relation to the authority or authorities in respect of which it was established, making recommendations—
 - (a) as to the responsibilities or duties in respect of which the following should be available—
 - (i) special responsibility allowance;
 - (ii) travelling and subsistence allowance; and
 - (iii) co-optees' allowance;
 - (b) as to the amount of such allowances and as to the amount of basic allowance;
 - (c) as to whether dependants' carers' allowance should be payable to members of an authority, and as to the amount of such an allowance;
 - (d) as to whether, in the event that the scheme is amended at any time so as to affect an allowance payable for the year in which the amendment is made, payment of allowances may be backdated in accordance with regulation 10(6);
 - (e) as to whether adjustments to the level of allowances may be determined according to an index and if so which index and how long that index should apply, subject to a maximum of four years, before its application is reviewed;
 - (f) as to which members of an authority are to be entitled to pensions in accordance with a scheme made under section 7 of the Superannuation Act 1972; and
 - (g) as to treating basic allowance or special responsibility allowance, or both, as amounts in respect of which such pensions are payable in accordance with a scheme made under section 7 of the Superannuation Act 1972.
- (2) A copy of a report made under paragraph (1) shall be sent to each authority in respect of which recommendations have been made.
- (3) An independent remuneration panel may make different recommendations in relation to each of the authorities for which it exercises functions.

Publicity for recommendations of panels

22. (1) Once an authority receives a copy of a report made to it by an independent remuneration panel in accordance with regulation 21, it shall, as soon as reasonably practicable—
 - (a) ensure that copies of that report are available for inspection by members of the public at the principal office of the authority, at all reasonable hours; and
 - (b) publish in one or more newspapers circulating in its area, a notice which—

- (i) states that it has received recommendations from an independent remuneration panel in respect of its scheme;
 - (ii) describes the main features of that panel's recommendations and specifies the recommended amounts of each allowance mentioned in the report in respect of that authority;
 - (iii) states that copies of the panel's report are available at the principal office of the authority for inspection by members of the public at such times as may be specified by the authority in the notice; and
 - (iv) specifies the address of the principal office of the authority at which such copies are made available.
- (2) An authority shall supply a copy of a report made by an independent remuneration panel in accordance with regulation 21 to any person who requests a copy and who pays to the authority such reasonable fee as the authority may determine.

Transitional provisions for independent remuneration panels

23. Notwithstanding regulation 33(1)(f), any independent remuneration panel established under the Local Authorities (Members' Allowances) (England) Regulations 2001(23) shall continue in being and shall constitute an independent remuneration panel for the purposes of these Regulations as if it had been established under regulation 20, although where the composition of such a panel does not comply with these Regulations, the authority or authorities or other body by which it is established must ensure that the panel does so comply within four months of the date on which these Regulations come into force.

PART 5 - PARISH COUNCILS

Application of this Part

24. Any reference in this Part—
- (a) to an authority is, unless otherwise specified, a reference to a parish council;
 - (b) to a member is, unless otherwise specified, a reference to an elected member of a parish council;
 - (c) to a responsible authority is, in relation to a parish council, a reference to the district council or unitary county council—
 - (i) where the parish council is the council for one parish, in whose area the parish council is situated; or
 - (ii) where the parish council is the council for a group of parishes(24), in whose area all the parishes in the group are situated or, where that is not the case, in whose area the greatest number of local government electors for the parishes in the group is situated; and
 - (d) to an establishing authority is, in relation to a parish remuneration panel, a reference to the responsible authority that established that parish remuneration panel.

Parish basic allowance

25. (1) An authority may pay an allowance for each year ("parish basic allowance")—

- (a) to its chairman(25) only; or
- (b) to each of its members,

and the amount of that allowance payable to its chairman may differ from that payable to each other member of the authority, but otherwise that amount shall be the same for each such member.

(2) Where an authority proposes to pay parish basic allowance, whether to its chairman only or to each of its members, it must have regard, in setting the level or levels of such allowances, to the recommendations which have been made in respect of it by a parish remuneration panel in accordance with regulation 28.

(3) Subject to paragraph (4), where an authority proposes to pay parish basic allowance in any year to its members and the term of office of any member begins or ends otherwise than at the beginning or end of a year, that member's entitlement shall be to payment of such part of the parish basic allowance as bears to the whole the same proportion as the number of days during which his term of office subsists bears to the number of days in that year.

(4) Where an authority proposes to pay parish basic allowance in any year—

- (a) to its chairman only; or
- (b) to all its members but at a higher level to the chairman,

and the term of office of the chairman as chairman begins or ends otherwise than at the beginning or end of a year, his entitlement for the period during which he holds the office of chairman shall be to payment of such part of the parish basic allowance to which he is entitled as chairman as bears to the whole the same proportion as the number of days during which his term of office as chairman subsists bears to the number of days in that year.

(5) Where a member is suspended or partially suspended from his responsibilities or duties as a member of an authority in accordance with Part III of the Local Government Act 2000 or regulations made under that Part, the part of the parish basic allowance payable to him in respect of the period for which he is suspended or partially suspended may be withheld by the authority.

(6) An authority shall, as soon as reasonably practical after setting the levels at which any parish basic allowance is to be paid and to whom, arrange for the publication in a conspicuous place or places in the area of the authority, for a period of at least 14 days, of a notice or notices containing the following information—

- (a) any recommendation in respect of parish basic allowance made by the parish remuneration panel;
- (b) the level or levels at which the authority has decided to pay parish basic allowance and to which members it is to be paid; and
- (c) a statement that in reaching the decision on the matters referred to in subparagraph (b) the authority has had regard to the recommendation of the parish remuneration panel.

(7) An authority shall ensure that it keeps a copy of the information referred to in paragraph (6) available for inspection by members of the public on reasonable notice.

(8) An authority may require that where payment of parish basic allowance has already been made in respect of any period during which the member concerned is—

- (a) suspended or partially suspended from his responsibilities or duties as a member of the authority in accordance with Part III of the Local Government Act 2000 or regulations made under that Part;
 - (b) ceases to be a member of the authority; or
 - (c) is in any other way not entitled to receive the allowance in respect of that period,
- such part of the allowance as relates to any such period shall be repaid to the authority.

(9) An authority may not make any payment, and a member is not entitled to receive any payment, under the provisions of this regulation in respect of any period prior to 30th September 2003 if payment is made, in respect of any duties carried out by the member during that same period, under any of the provisions referred to in regulation 34(1).

Parish travelling and subsistence allowance

26. (1) An authority may pay to its members allowances in respect of travelling and subsistence (“parish travelling and subsistence allowance”), including an allowance in respect of travel by bicycle or by any other non-motorised form of transport, undertaken or incurred in connection with the performance of any duty within one or more of the following categories—

- (a) the attendance at a meeting of the authority or of any committee or sub-committee of the authority, or of any other body to which the authority makes appointments or nominations, or of any committee or sub-committee of such a body;
- (b) the attendance at a meeting of any association of authorities of which the authority is a member;
- (c) the performance of any duty in pursuance of any standing order made under section 135 of the Local Government Act 1972 requiring a member or members to be present while tender documents are opened;
- (d) the performance of any duty in connection with the discharge of any function of the authority conferred by or under any enactment and empowering or requiring the authority to inspect or authorise the inspection of premises; and
- (e) the carrying out of any other duty approved by the authority, or any duty of a class so approved, for the purpose of, or in connection with, the discharge of the functions of the authority or of any of its committees or sub-committees.

(2) Where a member is suspended or partially suspended from his responsibilities or duties as a member of an authority in accordance with Part III of the Local Government Act 2000 or regulations made under that Part, any parish travelling and subsistence allowance payable to him in respect of the responsibilities or duties from which he is suspended or partially suspended may be withheld by the authority.

(3) An authority may require that where payment of travelling and subsistence allowance has already been made in respect of any period during which the member concerned is—

- (a) suspended or partially suspended from his responsibilities or duties as a member of the authority in accordance with Part III of the Local Government Act 2000 or regulations made under that Part;
- (b) ceases to be a member of the authority; or
- (c) is in any other way not entitled to receive the allowance in respect of that period,

such part of the allowance as relates to any such period shall be repaid to the authority.

(4) An authority may not make any payment, and a member is not entitled to receive any payment, under the provisions of this regulation in respect of any period prior to 30th September 2003 if payment is made, in respect of any travelling and subsistence expenses incurred by the member during that same period, under any of the provisions referred to in regulation 34(1).

Parish remuneration panels

27. (1) A parish remuneration panel may be established—

(a) by a responsible authority and shall make recommendations in respect of the authorities for which the establishing authority is the responsible authority; or

(b) jointly by any responsible authorities and shall make recommendations in respect of the authorities for which the establishing authorities are the responsible authorities.

(2) Subject to paragraph (3), a parish remuneration panel shall consist of those persons who are also members of the independent remuneration panel which exercises functions in respect of the establishing authority or authorities.

(3) A parish remuneration panel shall not include any member who is also a member of an authority in respect of which it makes recommendations or is a member of a committee or sub-committee of such an authority.

(4) The authorities in respect of which a parish remuneration panel established under paragraph (1) makes recommendations shall each pay to the parish remuneration panel an equal share of the amount of the expenses incurred by that panel in carrying out that panel's functions.

Recommendations of parish remuneration panels

28. (1) A parish remuneration panel shall produce a report in relation to the members of the

authorities in respect of which it was established, making recommendations, in accordance with the provisions of regulation 29, as to—

(a) the amount of parish basic allowance payable to members of such authorities;

(b) the amount of travelling and subsistence allowance payable to members of such authorities;

(c) whether parish basic allowance should be payable only to the chairman of any such authority or to all of its members;

(d) whether, if parish basic allowance should be payable to both the chairman and the other members of any such authority, the allowance payable to the chairman should be set at a level higher than that payable to the other members and, if so, the higher amount so payable; and

(e) the responsibilities or duties in respect of which members should receive parish travelling and subsistence allowance.

(2) A copy of a report made under paragraph (1) shall be sent to each authority in respect of which recommendations have been made.

Levels of allowances

29. (1) A parish remuneration panel may, in making its recommendations in accordance with regulations 27 and 28, either—

- (a) apply the same recommended levels of parish basic allowance and parish travelling and subsistence allowance to all the authorities in respect of which it was established; or
- (b) make different recommendations for different authorities.

(2) A parish remuneration panel shall express its recommendation as to the level of parish basic allowance, in respect of a parish or parishes, as a percentage of the sum that an independent remuneration panel has recommended as the level of basic allowance for the establishing authority which is the responsible authority for that parish or parishes.

(3) The percentage referred to in paragraph (2) may be one hundred per cent.

(4) A parish remuneration panel shall also express its recommendation as to the level of parish basic allowance as a monetary sum being a monetary sum equivalent to the percentage expressed in accordance with paragraphs (2) and (3).

Publicity in respect of reports of parish remuneration panels

30. (1) Once an authority receives a copy of a report made to it by a parish remuneration

panel in accordance with regulation 28, it shall, as soon as reasonably practicable—

- (a) ensure that copies of that report are available for inspection by members of the public on reasonable notice; and
- (b) arrange for the publication in a conspicuous place or places in the area of the authority, for a period of at least 14 days, of a notice which—
 - (i) states that it has received recommendations from a parish remuneration panel in respect of allowances;
 - (ii) describes the main features of that panel's recommendations and specifies the recommended amounts of each allowance mentioned in the report in respect of that authority; and
 - (iii) states that copies of the panel's report are available for inspection on reasonable notice and gives details of the manner in which notice should be given of an intention to inspect the report.

(2) An authority shall supply a copy of a report made by a parish remuneration panel in accordance with regulation 28 to any person who requests a copy and who pays to the authority such reasonable fee as the authority may determine.

Records of parish allowances

31. (1) An authority shall keep a record of the payments made by it in respect of—

- (a) parish basic allowance; and
- (b) parish travelling and subsistence allowance.

(2) Such a record shall—

- (a) specify the name of the recipient and the amount and nature of each payment;
- (b) be available for inspection on reasonable notice and at no charge, by any local government elector for the area of that authority; and

(c) be supplied in copy to any person who is entitled to inspect a record under paragraph (b) and who requests a copy and pays to the authority such reasonable fee as it may determine.

(3) As soon as reasonably practicable after the end of a year, an authority shall arrange for the publication, for a period of at least 14 days, of a notice in a conspicuous place or places in the area of the authority stating the total sum paid by it in the year to each member in respect of each of the following—

- (a) parish basic allowance; and
- (b) parish travelling and subsistence allowance.

Elections to forgo parish allowances

32. A member may, by notice in writing given to the proper officer of the authority, elect to forgo his entitlement or any part of his entitlement to allowances.

PART 6 - TRANSITIONAL PROVISIONS, REVOCATION AND DISAPPLICATIONS

Revocation

33. (1) The following Regulations shall be revoked to the extent not already revoked—

- (a) the Local Authorities (Members' Allowances) Regulations 1991([26](#));
- (b) the Local Authorities (Members' Allowances) (Amendment) Regulations 1995([27](#));
- (c) the Local Authorities (Members' Allowances) (Amendment) Regulations 1996([28](#));
- (d) the Local Authorities (Members' Allowances) (Amendment) (England) Regulations 2000([29](#));
- (e) the Local Authorities (Members' Allowances) (Amendment) (England) (No. 2) Regulations 2000([30](#)); and
- (f) the Local Authorities (Members' Allowances) (England) Regulations 2001([31](#)).

(2) Paragraph 4 of the Schedule to the Greater London Authority Act 1999 (Consequential Amendments of Subordinate Legislation) (Fire etc. Authority) Order 2000([32](#)) shall be revoked.

Disapplication

34. (1) Subject to paragraphs (2) and (3), the following shall be disapplied as respects authorities—

- (a) sections 173 to 175 of the Local Government Act 1972([33](#));
- (b) section 176(1)(a) and (2) of that Act; and
- (c) section 18(2)(b) of the Local Government and Housing Act 1989([34](#)),

for all purposes other than—

the payment of any allowance payable to members of an admissions appeal panel constituted in accordance with regulations made by the Secretary of State under the provisions of the School Standards and Framework Act 1998([35](#)); and

(ii) the payment of any allowance payable to members of an exclusions appeal panel constituted in accordance with regulations made by the Secretary of State under the provisions of the Education Act 2002([36](#)).

(2) As respects parish councils the provisions referred to in paragraph (1) shall be disapplied with effect from 30th September 2003.

(3) As respects any other authority the provisions referred to in paragraph (1) shall be disapplied with effect from the date upon which such authority makes a scheme in accordance with Parts 2 and 3 of these Regulations.

(4) In this regulation, the reference to “authorities” is a reference to the following bodies—

- (a) a district council;
- (b) a county council;
- (c) a London borough council;
- (d) the Council of the Isles of Scilly;
- (e) a fire authority constituted by a combination scheme under the Fire Services Act 1947(37);
- (f) a joint authority established by Part IV of the Local Government Act 1985(38);
- (g) the London Fire and Emergency Planning Authority(39);
- (h) the Broads Authority(40);
- (i) a National Park authority(41);
- (j) a conservation board of an area of outstanding natural beauty(42); and
- (k) a parish council.

Signed by authority of the First Secretary of State
Nick Raynsford
Minister of State,
Office of the Deputy Prime Minister
7th April 2003

Explanatory Note

(This note is not part of the Regulations)

These Regulations make provisions about the payment of allowances to members of local authorities and certain related bodies.

Part 1 makes provision about the application of certain provisions of the Regulations and provides that certain bodies are to be considered as relevant bodies for the purposes of section 18 of the Local Government and Housing Act 1989.

Part 2 requires certain authorities to prepare schemes for the payment of allowances to their members. Authorities making schemes are required to make provision for the payment of basic allowance (regulation 4) and may also provide for the payment of special responsibility allowance (regulation 5), dependants' carers' allowance (regulation 7) travelling and subsistence allowance (regulation 8) and co-optees' allowance (regulation 9).

Part 3 makes provision in respect of the requirements and administration of such schemes. It also makes provision in respect of the records that must be kept of payments and in respect of the publicity that must be given to the features of a scheme and to the payments made thereunder. This Part also make provision concerning members' entitlement to pensions in accordance with a scheme made under section 7 of the Superannuation Act 1972 and concerning which allowances may be treated as amounts in respect of which pensions are payable.

Part 4 makes provision in respect of the establishment of independent remuneration panels whose function is to make recommendations concerning allowances.

Part 5 makes provision in respect of payment of allowances to members of parish councils. Parish councils may pay parish basic allowance (regulation 25) and parish

travelling and subsistence allowance (regulation 26) to their members. In setting the levels of such allowances parishes must have regard to the recommendations of parish remuneration panels. This Part also makes provision in respect of the publicity that must be given to such recommendations. It also makes provision in respect of the records that must be kept of payments made and in respect of the publicity that must be given to such payments.

Part 6 revokes existing regulations relating to members' allowances and disapplies certain statutory provisions relating to allowances.

(1) [1989 c. 42](#); section 18 is amended by paragraph 37 of Schedule 4 to the Police and Magistrates Court Act [1994 \(c. 29\)](#), paragraph 97 of Schedule 37 to the Education Act [1996 \(c. 56\)](#) and section 99 of the Local Government Act [2000 \(c. 22\)](#).

(2) [2000 c. 22](#).

(3) The Secretary of State's functions under sections 18 and 190 of the Local Government and Housing Act 1989, so far as exercisable in relation to Wales are transferred to the National Assembly for Wales by article 2 of the National Assembly for Wales (Transfer of Functions) Order 1999 (S.I. [1999/672](#)); see the entry in Schedule 1 for the Local Government and Housing Act 1989 and see section 106(3) of the Local Government Act 2000. See also section 100(7) of the Local Government Act 2000 for the power of the National Assembly for Wales to make regulations in relation to allowances. The Secretary of State's functions under the Local Government and Housing Act 1989, so far as exercisable in relation to Scotland, are now functions of the relevant Scottish minister by virtue of the Scotland Act [1998 \(c. 46\)](#).

(4) [1983 c. 2](#); section 2 was substituted by section 1(1) of the Representation of the People Act [2000 \(c. 2\)](#).

(5) S.I. [1990/1553](#), amended by S.I. [1991/1398](#).

(6) [1972 c. 70](#).

(7) [1947 c. 41](#).

(8) [1985 c. 51](#).

(9) Established by Part VII of the Greater London Authority Act [1999 \(c. 29\)](#).

(10) Established by the Norfolk and Suffolk Broads Act [1988 \(c. 4\)](#).

(11) As established by the Environment Act [1995 \(c. 25\)](#). Under paragraph 11 of Schedule 7 to that Act, a National Park authority is a relevant authority for the purposes of section 18 of the Local Government and Housing Act 1989.

(12) See section 86 of and Schedule 13 to the Countryside and Rights of Way Act [2000 \(c. 37\)](#) for provisions as to the establishment of conservation boards.

(13) Section 18(5)(b) of the Local Government and Housing Act 1989 provides that Regulations made under section 18 may apply to a body on which any relevant authority within the meaning of that section is represented and which is designated a relevant authority.

(14) Section 18(6) of the Local Government and Housing Act 1989 provides that any reference to a councillor in that section includes a reference to a member of the authority concerned who, in accordance with regulations made under that section, is to be treated as if he were a councillor.

(15) See section 83(7) to (10) of the Local Government Act 2000.

(16) S.I. [1983/1964](#), as amended by S.I. [1997/649](#) and [2001/2237](#).

(17) See section 18(5)(b) of the Local Government and Housing Act 1989 which provides that Regulations made under section 18 may apply to a body on which any relevant authority within the meaning of that section is represented and which is designated a relevant authority.

(18) [1996 c. 56](#); section 342 was substituted by paragraph 82 of Schedule 30 to the School Standards and Framework Act [1998 \(c. 31\)](#).

(19) [1985 c. 51](#). Section 10 was amended by paragraph 26 of Schedule 15 to the Environmental Protection Act [1990 \(c. 43\)](#).

(20) [1972 c. 11](#). See also the Local Government Pension Scheme Regulations 1997 (S.I. [1997/1612](#)), as amended by S.I. [1997/1613](#), [1998/1238](#), [1998/2118](#), [1999/1212](#), [1999/3438](#), [2000/1005](#), [2000/1164](#), [2000/3025](#), [2001/770](#), [2001/1481](#), [2001/3401](#), [2002/206](#) and [2002/819](#).

(21) S.I. [1991/351](#), as amended by S.I. [1995/553](#), S.I. [1996/469](#), S.I. [2000/622](#), S.I. [2000/623](#) and S.I. [2001/1280](#).

(22) See section 80 of the Local Government Act [1972 \(c. 70\)](#) and section 79 and 83(11) of the Local Government Act 2000.

(23) S.I. [2001/1280](#).

(24) See section 11 of the Local Government Act 1972 for the procedure by which parish councils may be grouped.

(25) See section 15(1) of the Local Government Act 1972 for the duty to elect a chairman from among the councillors of a parish council.

(26) S.I. [1991/351](#), as amended by S.I. [1995/553](#), S.I. [1996/469](#), S.I. [2000/622](#), S.I. [2000/623](#) and S.I. [2001/1280](#).

(27) S.I. [1995/553](#).

(28) S.I. [1996/469](#).

(29) S.I. [2000/622](#).

(30) S.I. [2000/623](#).

(31) S.I. [2001/1280](#).

(32) S.I. [2000/1553](#) which amended regulation 5 of S.I. [1991/351](#).

(33) [1972 c. 70](#); section 173 is amended by section 24(1) of the Local Government, Planning and Land Act [1980 \(c. 65\)](#) and by section 194 of and Schedule 11 to the Local Government and Housing Act [1989 \(c. 42\)](#); section 173A was inserted by section 24 of the Local Government, Planning and Land Act [1980 \(c. 65\)](#) and is amended by section 7 of the Miscellaneous Financial Provisions Act [1983 \(c. 29\)](#) and by section 194 of and Schedule 11 to the Local Government and Housing Act [1989 \(c. 42\)](#); section 174 is amended by section 25 of the Local Government, Planning and Land Act [1980 \(c. 65\)](#); section 175 is amended by section 25 of the Local Government, Planning and Land Act [1980 \(c. 65\)](#), section 11 of and Schedule 5 to the Water Act [1983 \(c. 23\)](#), section 194 of and Schedule 11 to the Local Government and Housing Act [1989 \(c. 42\)](#) and section 328 of and Schedule 29 to the Greater London Authority Act [1999 \(c. 29\)](#).

(34) To which there are amendments not relevant to this provision.

(35) [1998 c. 31](#). The Education (Admissions Appeals Arrangements) (England) Regulations 2002 (S.I. [2002/2899](#)) have been made under the provisions of section 94 of the School Standards and Framework Act 1998.

(36) [2002 c. 32](#). The Education (Pupil Exclusions and Appeals) (Maintained Schools) (England) Regulations 2002 (S.I. [2002/3178](#)) and the Education (Pupil Exclusions and Appeals) (Pupil Referral Units) (England) Regulations 2002 (S.I. [2002/3179](#)) have been made under the provisions of section 52 of the Education Act 2002.

(37) [1947 c. 41](#).

(38) [1985 c. 51](#).

(39) Established by Part VII of the Greater London Authority Act [1999 \(c. 29\)](#).

(40) Established by the Norfolk and Suffolk Broads Act [1988 \(c. 4\)](#).

(41) Established by the Environment Act [1995 \(c. 25\)](#).

(42) See section 86 of and Schedule 13 to the Countryside and Rights of Way Act [2000 \(c. 37\)](#) for provisions as to the establishment of conservation board

CHRONOLOGICAL LIST OF EVENTS FOR MEMBER ALLOWANCES
SINCE JULY 2001

July 2001 County Council agreed the Member Remuneration Panel to increase the basic allowance to £11,000 and the Leader of the Council Allowance to £35,000.

BASIC ALLOWANCE 2003/04 - £11,330 inclusive of an element for pensions, personal computers, telephones, other home office equipment and routine subsistence expenditure on KCC duties. SRA Leader £36,050

2005 – 2009 Basic Allowance: £12,000 SRA: Leader £41,000

June 2009 County Council agreed the Member Remuneration Panel recommended Members' Allowance Scheme for 8 June 2009 to the election in May 2013. Basic Allowance £13,000, Leader of the Council £44,300

July 2010 County Council agrees to increase the maximum hourly rate for the Dependent Carers' Allowance to a maximum of £10 (for both children and adults)

Largest Opposition Group

Leader – 20% (£8,860)

Deputy Leader – 10% (£4,430)

Opposition Spokesmen (up to a maximum of 8 – 7.5% (£3,323))

May 2011 The Member Remuneration Panel was advised in April 2011 that the agreed Medium Term Financial Plan for 2011-13 included a target of efficiency savings in "Members' Allowances and Overheads" of £200,000 in 2011/12. In relation to the proposed reductions in the cost of Members' Allowances, the Panel was advised that the following proposals had been made:

A reduction in the cost of SRAs as a result of the reduction in the number of Deputy Cabinet Member positions from 12 to 10. In addition, Two Deputy Cabinet Members will share one SRA. This delivers savings of £39.9k

A reduction in the number of Policy Overview and Scrutiny Committees by one, which will deliver a saving of £7.7k

A reduction of the basic allowance of 1.5%. This will affect all members and deliver £16.4k

A reduction in the remaining SRAs by 2.66%. This will deliver £16k

March 2012 County Council agrees the Leaders proposals for revising the Members' Allowances Scheme:

A 2.35% reduction to the Special Responsibility Allowances payable to administration members

A Special Responsibility Allowance of £7,367 to the six Cabinet Committee Chairmen and the Scrutiny Committee Chairman; and

A Special Responsibility Allowance of £7,367 to the 12 Locality Leads for the County Council/Vice Chairman of the Locality Boards

LEADER OF THE COUNCIL

Responsible to: Kent County Council.

Role purpose: To take full responsibility for all functions of the County Council, which the Council does not reserve for itself (as required by legislation), appointing a Cabinet and providing overall leadership and direction to the Council.

Main Duties and Responsibilities

1. To manage and lead the work of the Cabinet and to chair meetings of the Cabinet and Corporate Board.
2. To lead the Cabinet in decision making and make executive decisions that are not exercised by other Cabinet Members or officers.
3. To work closely with Cabinet Members to ensure the development of effective Council policies and the delivery of high quality services (reflecting the principles of Best Value) to local people.
4. To be the focus for leading the Kent community.
5. To represent the Council at national and local level, on outside bodies or in partnership with other agencies.
6. To lead the Cabinet's work in:
 - providing strategic direction to the Council by identifying a vision, corporate objectives and priorities for services;
 - providing a lead on the development of corporate policies and strategies;
 - the development of the Council's Policy Framework;
 - using the Council's objectives and priorities to drive the development of services and budget process;
 - seeing continuous improvement by establishing the appropriate culture within the Council and associated systems;
 - monitoring performance;
 - ensuring probity and financial monitoring;
 - keeping under review the organisation and management processes of the Council, including the democratic structures; and
 - developing, in consultation and partnership with others, a strategy for providing the social, economic and environmental well-being of the County of Kent.
7. To act as the principal spokesperson for the Council:
 - promoting its work and acting as its principal political spokesperson;
 - participating in consultation;
 - listening to, and taking account of, the views of organisations, the public and businesses; and
 - representing the Council at all appropriate levels.

8. To consult with and be accountable to non-executive Members.
9. To appear before, and respond to reports of, Overview and Scrutiny bodies.
10. To monitor the effectiveness of service delivery and the appropriateness of policy across the County and account for the efficient and effective delivery of services and functions within Council policies and budgets.
11. To lead and direct the Cabinet Members in working closely with the Corporate Management Team and senior managers of every function aligned to their portfolios in relation to the strategic vision and direction of the Council, the management roles of officers and the development and effective delivery of policy issues.
12. To work closely with the Corporate Board/Corporate Management Team and Senior Managers of every function to ensure that operationally the Council is providing an effective service to the residents of Kent.
13. To work closely with Cabinet Committees in enabling them to contribute to policy development and decision making.

Appendix 4

Council	Basic Allowance	Leader / Dep Leader	Group Leader(s)	Chairman of Council / Vice	Cabinet Members	Chair of Committee	Date of scheme	GLA Population Estimate 2017	Index Linked	Details of Index Link/ other Information
Barking and Dagenham	£10,006	£35,022 / 21,583	£342 per seat with minimum £1,110	N/A	£17,510	£3,142	2017-18	209,000		
Brent	£10,201	£39,748/£28,938	£13,042		£19,087	£14,281 / £2,177	2017-18	332,100		
County Durham Council	£13,300	£36,575 / £19,950	Not listed	£6,650 / £3,325	£13,300	£2,660 - £13,300			N	Uprated annually following consideration by IRP. No change except for mileage 2017
Croydon	£11,239	£41,984 / £35,246	£21,574		£32,100	£24,105 / £8,852	2014-18	386,500		
East Riding of Yorkshire Council	£11,056	£35,685 / £26,763	£3,586 / £2,142	Not listed	£14,344	£2,390 - £9,563			Y	Uprated annually in line with the National Joint Council (NJC) for Local Government Service pay award. 2017/8 information not yet available.
Essex County Council	£12,000	£54,000 / £42,000	Main opposition £16,200	£21,600 / £10,800	£36,000	£13,500			N	No change for 2017/8
Greenwich	£10,210	£52,458 / £33,514	£18,176 / £5,623		£22,119	£9,849	2017-18	280,100		
Havering	£10,208	£45,048 / £31,420	£14,418 / £4,000		£28,780	£14,418 / £2,000	2014-18	254,300		
Hillingdon	£11,036.71	£54,910 / £46,255	£22,193.66		£38,682.07	£22,193 / £3,127	2017-18	301,000		
Islington	£10,010.47	£37,676	not listed		£29,418	£11,871 / £3,097	2016-17	231,200		
Kensington and Chelsea	£11,027	£56,429 / £37,511	£20,909 / £4,635		£36,471 / £18,236	£30,909 / £6,155	2017-18	159,000		
Kent County	£12,805	£42,109 /	£6,316 plus	£13,878 /	£27,370	£7,367 -			N	Uprated following

Council		£27,370	£500 for each member	£7,367		£9,268				consideration by IRP
Lambeth	£10,957	£40,617/£28,518	£10,905/£5,613		£28,518	£10,905	2017-18	328,900		
Leicestershire County Council	£10,349	£36,228 / £21,744	£10,000 (opposition) £3,000 (minority)	Not listed	£19,344	£2,580 - £10,000			N	2017/8 information not yet available
Stoke-on-Trent City Council	£12,000	£36,000 / £18,000 (with portfolio)	Not listed	Not listed	£12,000	£3,000 - £9,000			N	2017/8 information not yet available.
Southwark	£10,940	£51,678 / £34,686	£14,916 / £2,860		£34,686	£23,360 / £14,916	2016-17	314,300		
Sunderland City Council	£8,369	£37,667 / £25,111	£12,556 / £6,277	Not listed	£20,716	£12,556 / £6,277				
Surrey	£12,418	£43,000 / £31,250	£5,000	£18,000 / £8,000	£22,500	£8,000 - £12,000			N	2017/8 information not yet available.
Sutton	£10,730	£42,049 / £28,649	£15,525		£18,312	£18,312 / £5,467	2016-17	202,600		
Waltham Forest	£10,322	£41,289 / £26,838	£16,516		£21,677	£8,258	2016-17	276,200		
Wandsworth	£10,597	£40,670.00	£28,516.41		£28,516.41	£28,516 / £10,907	2015-16	321,000		
Westminster	£9,000	£35,000 / £17,500	£8,000 /£4,000		£10,000	£8,000 / £4,000	2016-17	242,100		

Appendix 5

Council	Leader 2001 (**or earliest date**")	Leader 2016
Bath and North East Somerset Council	N/A	£31,186
Bedford Borough Council (Unitary)	N/A	Under new Governance arrangement
Blackburn with Darwen Borough Council	N/A	£17,307
Blackpool Council	N/A	£27,270
Bournemouth Borough Council	N/A	£17,652
Bracknell Forest Borough Council	N/A	£28,954
Brighton and Hove Council	**2002 - £22,000	£31,200
Bristol City Council	N/A	Under new Governance arrangement
Cambridge County Council	**2002 - £15,400	£16,000
Central Bedfordshire Council	**2009 - £33,660	£31,337
Cheshire East Council	**2009 - £27,999	£27,000
Cheshire West and Chester Council	**2008 - £23,251	£28,931
Cornwall Council	**2009 - £18,365	£20,200
County Durham Council	**2011 - £36,575	£36,575
Darlington Borough Council	**2011 - £21,724	£22,933
Derby City Council	**2006 - £28,141	£30,229
East Riding of Yorkshire Council	N/A	£35,685
Essex County Council	**2006 - £36,000	£54,000
East Sussex	**2008 - £23,108	£24,864
Halton Borough Council	**2009 - £20,640	£20,377
Hartlepool Borough Council	N/A	Not listed
Herefordshire Council	N/A	£28,839
Hull City Council	N/A	£23,286
Kent County Council	**2010 - £44,300	£42,109
Lancashire County Council	N/A	£29,886
Leicester City Council	**2002 - £34,515	Under new Governance arrangement
Leicestershire County Council	**2010 - £35,520	£36,228
Lincolnshire County Council	N/A	£32,704
Luton Borough Council	N/A	£15,000
Medway	**2006 - £24,925	£20,391
Middlesbrough Council	N/A	Under new Governance arrangement
Milton Keynes	**2008 - £28,547	£30,000
Norfolk County Council	N/A	£14,000
North East Lincolnshire Council	**2002 - £20,610	£22,500
North Lincolnshire Council	**2008 - £21,110	£16,799
North Somerset Council	N/A	£25,852
North Yorkshire County Council	N/A	£24,704
Northamptonshire County Council	N/A	£32,192
Northumberland County Council	**2008 - £16,422	£27,000
Nottinghamshire County Council	N/A	£32,608
Oxfordshire County Council		£29,000
Peterborough City Council	**2013 - £22,495	£21,497
Plymouth	N/A	£31,412
Poole Borough Council	**2008 - £21,414	£22,848
Portsmouth City Council	**2004 - £15,279	£19,142

Reading Borough Council	**2013 - £7,004	£7,004
Redcar and Cleveland Borough Council	N/A	£12,890
Rutland County Council	N/A	£11,420
Shropshire Council	**2013 - £23,028	£23,028
Slough	N/A	£19,055
Somerset County Council	**2008 - £28,533	£32,064
South Gloucestershire Council	N/A	£20,586
Southend-on-Sea	N/A	£30,354
Southampton City Council	**2007 - £21,299	£23,166
Stafford Borough Council	N/A	£10,500
Stockton-On-Tees Borough Council	N/A	£25,000
Stoke-on-Trent City Council	**2011 - £29,451	£36,000
Suffolk County Council	N/A	£25,684
Surrey	**2004 - £43,000	£43,000
Swindon	N/A	£20,308
Telford and Wrekin Council	**2008 - £22,903	£23,768
Thurrock Borough Council	**2014 - £29,998	£30,345
Torbay Council	N/A	Under new Governance arrangement
Warrington	**2011 - £20,015	£20,015
Warwickshire	N/A	£23,200
West Berkshire	**2010 - £16,396	£18,310
West Sussex	**2010 - £28,932	£31,362
Wiltshire	**2009 - £21,090	£31,171
Royal Borough of Windsor and Maidenhead	£12,073	£23,760
Wokingham Borough Council	£12,000	£20,000
Worcestershire County Council	**2005 - £25,925	£31,074
City of York Council	**2015 - £23,520	£26,001